



Los Angeles County
Department of Regional Planning

Planning for the Challenges Ahead



ANIMAL PERMIT APPLICATION

An appointment is required to submit an Animal Permit application. Please call (213) 974-6438. Incomplete applications will not be accepted.

FOR STAFF USE ONLY

Permit No. _____

Project No. _____

Zone: _____ Plan Category: _____

CSD/TOD: _____

Sup. Dist. _____ RFS: _____

1. Subject Property *(Sujeto Propiedad)*

Assessor's Parcel Number (APN): _____

Address (Street, City, Zip): _____

Legal Description of Property (attach Exhibit "A" if legal description is extensive or a copy of the recorded grant deed): _____

2. Applicant Information *(Información del solicitante)*

Name _____

Address _____

City/State/Zip: _____

Phone _____

Fax: _____

E-mail _____

Original

Signature(s)

I hereby under penalty of perjury that the information herein provided is correct to the best of my knowledge.

3. Information about the animals *(Información de los animales)*

Animal or animals applied for (specify type and number of animals): _____

Facilities to be provided: _____

Confinement or care of the animals: _____

Waste Disposal Provisions (specify plans for control and disposal of waste for animals requested): _____

4. Owner's Affidavit (Consentimiento del Dueño)

I, (We), _____ being duly sworn dispose and say that I (We) and (are) owner(s) of property involved in this request, that the animal(s) requested to be kept as pets or for the personal use of members of the family residing on the premises, and that the foregoing statements and answers herein contained and the information submitted are in all respects true and correct to the best of my (our) knowledge and belief.

I (We) certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated: _____, 20____

(Signature)

5. Permit Distribution (Distribución de Planos)

☐ Mail permit to Applicant

OR

☐ Call for Pick Up

6. Lobbyist Statement (Declaración de un Grupo de Presión)

The Los Angeles County Lobbyist Ordinance No. 93-0031, effective May 7, 1993, requires certification that each person who applies for a County permit is familiar with the requirements of Ordinance No. 93-0031 (Lobbyist Ordinance), and that all persons acting on behalf of the applicant have complied and will continue to comply with the requirements of said Ordinance through the application process.

I hereby certify that I am familiar with the requirements of Ordinance No. 93-0031. I further understand that the making of such a certification, and compliance with this ordinance, shall be conditions precedent to the granting of the requested permit, license, contract or franchise.

Signature: _____

Date: _____

LOBBYIST PERMIT NO(S) IF APPLICABLE:

7. Oak Tree Certification (Certificación de Árboles Robles) (Pursuant to Chapter 22.56, Part 16)

Are there any oak trees on the subject property or next to the subject property?

☐ Yes ☐ No

If yes, please check one of the following boxes:

☐ I certify that no activity will occur within five feet of any oak tree dripline (canopy) or within 15 feet of any oak tree trunk, whichever distance is greater. This applies to both oak trees located on the subject property AND oak trees next to the subject property. All oak tree dimensions, including trunk diameter and canopy, are accurately depicted on the plans and drawn to scale for verification.

☐ Activity will occur within five feet of any oak tree canopy or within 15 feet of any oak tree trunk and I have concurrently filed for an oak tree permit. All oak tree dimensions, including trunk diameter and canopy, are accurately depicted on the site plan and are drawn to scale.

Signature: _____ Date: _____

(ORIGINAL SIGNATURE SIGNED IN BLUE INK)



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ANIMAL PERMIT BURDEN OF PROOF

Pursuant to Zoning Code Section 22.56.450, the applicant shall substantiate the following:

(Do not repeat the statement or provide Yes/No responses. If necessary, attach additional pages.)

A. That the requested animal or animals at the location proposed will not jeopardize, endanger or otherwise constitute a menace to the public health, safety or general welfare, and

B. That the proposed site is adequate in size and shape to accommodate the animal and animals without material detriment to the use, enjoyment or valuation of the property of other persons located in the vicinity of the site.



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ANIMAL PERMIT CHECKLIST

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- ☐ 1. Fees (cash, check, or money order only). Make checks payable to Los Angeles County.
- ☐ 2. Animal Permit Application (completely filled out).
- ☐ 3. Burden of Proof.
- ☐ 4. Three (3) sets of plans drawn to scale, i.e. 1/8"=1', on paper approximately 2' x 4' in size and folded to fit into an 8 1/2" X 14" folder. The plans must include:
 - a. Location, dimension and use of all buildings and structures on subject property, including but not limited to residences, garages, structures for maintaining animal(s) and fences.
 - b. Location, dimensions and use of all buildings and structures located within fifty feet of the area where animal(s) are to be maintained.
 - c. Site drainage patterns where appropriate.
- ☐ 5. One (1) map drawn to scale with names of all adjacent owners and occupants with complete street addresses.
- ☐ 6. Property owners' and occupants' names & addresses on gummed labels (2 sets) and one photocopy of list (keyed to the ownership map).
- ☐ 7. Certified Property Owner's List Affidavit.
- ☐ 8. Four (4) color photographs (no aerial photos).



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LISTA DE REQUERIMIENTOS PARA LA APLICACIÓN DE PERMISO DE ANIMALES

Una cita es requerida para someter la aplicación. Por favor llame al (213) 974-6438 para obtener su cita. Aplicaciones incompletas no serán aceptadas.

- ☐ Tarifas (en efectivo, cheque, o giro bancario solamente). Cheques pagados a "Los Ángeles County."
- ☐ 2. Aplicación de Permiso de Animales (completamente llena).
- ☐ 3. Verificación de Cumplimiento.
- ☐ 4. Tres (3) juegos de planos difumados a escala, por ejemplo 1/8"=1', en papel aproximadamente de 2' x 4'. Los planos deberán estar doblados de forma que queden 8 1/2" X 14". Los planos deberán incluir:
 - a. Localidad, dimensiones y uso de todas los edificios e estructuras en la propiedad, incluyendo pero no limitado a residencias, cocheras (garajes), estructuras para mantener animales y cercos.
 - b. Localidad, dimensiones y uso de todos los edificios y estructuras localizadas dentro de cincuenta pies de una área donde mantienen animales.
 - c. Incluya información sobre el corrido del agua.
- ☐ 5. Un mapa dibujado a escala indicando todos los nombres de todos los dueños y ocupantes adjunté a la propiedad con direcciones completas (asegúrese que la lista concuerda con el mapa.)*
- ☐ 6. Nombre del dueño y ocupante y dirección en forma de *etiqueta* (2 hojas) y una copia de la lista.
- ☐ 7. Lista certificada de dueños.
- ☐ 8. Cuatro (4) fotos a color (no aerofotografías).